



**IMU Board of Trustees of the
Electric, Water and Communications Utilities
September 14, 2020
City Hall Council Chambers
5:30 p.m.**

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims for August 24 and 31 and September 14, 2020.
 - B. August 10, 2020 Minutes.
5. Electric Utility Informational Items
6. Water Utility Informational Items
7. Communications Utility Informational Items
8. Combined Electric, Water and Communications Utilities Action Items
 - A. Approval of the annual IMPACT community action program vendor agreement.
9. Combined Electric, Water and Communications Utilities Informational Items
10. Other Business

- A. Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

- 11. Adjourn

IMU Regular Downstairs

4. A.

Meeting Date: 09/14/2020

Information

Subject

Claims for August 24 and 31 and September 14, 2020.

Information

Fiscal Impact

Attachments

Claims 0824

Claims 0831

Claims 0914

Refund Claims 0914

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, August 21, 2020
12:35:11 PM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999									
A-Check Global - VEND-1001									
8/30/2020	New Employee Background Check	Net 30	36.50	0.00	15.00	36.50	36.50	59-0621205	BL-3415
						36.50	36.50		
American Water Works Association - VEND-1185									
8/22/2020	Annual membership	Net 30	245.00	0.00	15.00	245.00	245.00	7001831986	BL-3457
						245.00	245.00		
Bear Communications - VEND-1098									
8/25/2020	Service installs	Net 30	1,153.86	0.00	15.00	1,153.86	1,153.86	08012020	BL-3439
9/7/2020	Service installs	Net 30	17,604.08	0.00	15.00	17,604.08	17,604.08	08082020	BL-3440
9/4/2020	Underground bore	Net 30	5,000.00	0.00	15.00	5,000.00	5,000.00	IMU01	BL-3441
7/7/2020	Service installs	Net 30	10,466.74	0.00	15.00	10,466.74	10,466.74	06132020	BL-3442
8/11/2020	Service installs	Net 30	12,755.56	0.00	15.00	12,755.56	12,755.56	07182020	BL-3443
8/4/2020	Service installs	Net 30	7,089.62	0.00	15.00	7,089.62	7,089.62	07112020	BL-3444
						54,069.86	54,069.86		
Berens Tate Consulting - VEND-1182									
8/30/2020	Arbitrage Rebate Report - Series 2017A CLN	Net 30	1,250.00	0.00	15.00	1,250.00	1,250.00	755900-000M	BL-3418
						1,250.00	1,250.00		
Blaine Buenger - VEND-1141 - BL-3459									
9/19/2020	CreditRefund	Net 30	63.88	0.00	15.00	63.88	63.88	00002578-1	BL-3459
						63.88	63.88		
Border States Industries Inc - VEND-1070									
9/5/2020	Fuses	Net 30	60.87	0.00	15.00	60.87	60.87	920442577	BL-3391
9/5/2020	125 Amp Fuses	Net 30	60.87	0.00	15.00	60.87	60.87	34054977	BL-3474
						121.74	121.74		
Cedar Falls Utilities - VEND-1045 - BL-3449									
7/5/2020	Bandwidth and 5g Service	Net 30	7,360.00	0.00	15.00	7,360.00	7,360.00	0620 Bandwidth & 5g	BL-3449
						7,360.00	7,360.00		
Cintas Corporation - VEND-1007									
9/10/2020	Aed and medicine cabinet checks	Net 30	68.47	0.00	15.00	68.47	68.47	5024793060	BL-3453
8/23/2020	Medicine cabinet check and filled	Net 30	65.45	0.00	15.00	65.45	65.45	8404736398	BL-3384

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	9/3/2020	Medicine cabinet check and filled	Net 30	42.99	0.00	15.00	42.99	42.99	5023508660	BL-3385
							176.91	176.91		
City Of Indianola - VEND-1008 - BL-3482										
	9/19/2020	0820 Utility Payroll Expenses	Net 30	275,575.46	0.00	15.00	275,575.46	275,575.46	0820 Utility Payroll Exp	BL-3482
							275,575.46	275,575.46		
CORE & MAIN - VEND-102636										
	8/6/2020	Brass stem, union 3 pt, pe red	Open Terms	678.22	0.00	0.00	678.22	678.22	M774385	BL-3392
	8/6/2020	4x20 Rep clip	Open Terms	239.29	0.00	0.00	239.29	239.29	M785121	BL-3393
	8/14/2020	5'6" WB67 2-way hyd w/alpha stock yellow, 6"	Open Terms	2,425.00	0.00	0.00	2,425.00	2,425.00	M774391	BL-3408
	7/29/2020	Elect ground rod, return. Breakable kit flag	Open Terms	232.56	0.00	0.00	232.56	232.56	M736730	BL-3383
							3,575.07	3,575.07		
CROSSROADS MOBILE MAINTENANCE - VEND-102507										
	8/6/2020	Repair Unit 30	Open Terms	396.13	0.00	0.00	396.13	396.13	206S1577	BL-3388
							396.13	396.13		
Des Moines Register Media - VEND-1010										
	9/17/2020	Board of trustee minutes	Net 30	134.81	0.00	15.00	134.81	134.81	0003448189	BL-3423
							134.81	134.81		
DES PLANQUES, CHRIS - VEND-101766										
	8/19/2020	0820 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0820 Mobile Device	BL-3431
							75.00	75.00		
Doug Shull - VEND-1105										
	9/17/2020	0820 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	0820 Treasury Contract	BL-3422
							83.34	83.34		
Dust Pros Janitorial - VEND-1011										
	9/16/2020	0820 Cleaning	Net 30	856.00	0.00	15.00	856.00	856.00	2265	BL-3447
	9/16/2020	Cleaning supplies	Net 30	118.77	0.00	15.00	118.77	118.77	2266	BL-3448
							974.77	974.77		
Dylan Michelsen - VEND-1180										
	9/17/2020	0820 Mobile Device Allowance	Net 30	56.25	0.00	15.00	56.25	56.25	0820 Mobile Device	BL-3428

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							56.25	56.25		
ECHO Group, Inc - VEND-1061										
9/4/2020	3" PVC Couplings	Net 30	54.28	0.00	15.00	54.28	54.28	S8602000.001	BL-3389	
							54.28	54.28		
Fannie Mae - VEND-1141 - BL-3458										
9/19/2020	CreditRefund	Net 30	35.18	0.00	15.00	35.18	35.18	00045929-6	BL-3458	
							35.18	35.18		
Fox Sports Midwest - VEND-1097										
8/13/2020	Exp Basic	Net 30	3,915.00	0.00	15.00	3,915.00	3,915.00	R83965	BL-3445	
							3,915.00	3,915.00		
G & G Lawn Care - VEND-1135										
9/5/2020	Plant Spraying	Net 30	48.15	0.00	15.00	48.15	48.15	16558	BL-3467	
9/5/2020	Spraying W IA Substation	Net 30	96.30	0.00	15.00	96.30	96.30	16562	BL-3476	
9/5/2020	Spraying 1300 E IA	Net 30	192.60	0.00	15.00	192.60	192.60	16559	BL-3477	
9/5/2020	Spraying W Side Substation	Net 30	144.45	0.00	15.00	144.45	144.45	16561	BL-3478	
							481.50	481.50		
GRAYMONT WESTERN LIME INC - VEND-101387										
8/19/2020	High calcium quicklime	Open Terms	4,438.74	0.00	0.00	4,438.74	4,438.74	154350	BL-3462	
							4,438.74	4,438.74		
ImOn Communications LLC - VEND-1072										
3/1/2020	Regulatory and billing	Net 30	5,336.08	0.00	15.00	5,336.08	5,336.08	INV0033263	BL-3438	
							5,336.08	5,336.08		
IMU - VEND-8629										
8/2/2020	0720 Utilities	Open Terms	919.83	0.00	0.00	919.83	919.83	10038020	BL-3434	
8/2/2020	0720 Utilities	Open Terms	989.88	0.00	0.00	989.88	989.88	10044345	BL-3435	
8/2/2020	0720 Utilities	Open Terms	421.17	0.00	0.00	421.17	421.17	10040203	BL-3437	
8/2/2020	0720 Electric	Open Terms	2,317.52	0.00	0.00	2,317.52	2,317.52	10037987	BL-3475	
							4,648.40	4,648.40		
Independent Advocate - VEND-1136										
9/5/2020	Digital advertising	Net 30	200.00	0.00	15.00	200.00	200.00	567	BL-3450	
							200.00	200.00		
INDIANOLA MECHANICAL LLC - VEND-5633										

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	7/30/2020	Labor-Found unit off on motor protector, manu	Open Terms	89.00	0.00	0.00	89.00	89.00	20727	BL-3403
							89.00	89.00		
Innovative Systems - VEND-1048										
	6/28/2020	Actual time and expense cost based upon hour	Net 30	58,772.50	0.00	15.00	58,772.50	58,772.50	48882	BL-3420
							58,772.50	58,772.50		
Iowa Dept Of Revenue - VEND-1117										
	9/16/2020	0820 Sales Tax	Net 30	36,293.44	0.00	15.00	36,293.44	36,293.44	0820 Sales Tax	BL-3469
	9/16/2020	0820 Wa Excise Tax	Net 30	15,453.96	0.00	15.00	15,453.96	15,453.96	0820 Wa Excise Tax	BL-3470
							51,747.40	51,747.40		
John Deere Financial - VEND-1106										
	9/11/2020	multi use acct #36105-20385	Net 30	64.99	0.00	15.00	64.99	64.99	2966867	BL-3410
	9/13/2020	multi use acct #36105-20385	Net 30	20.97	0.00	15.00	20.97	20.97	2968193	BL-3411
							85.96	85.96		
KELLER'S GARAGE - VEND-102525										
	8/5/2020	work on dump truck	Open Terms	737.62	0.00	0.00	737.62	737.62	18503	BL-3413
							737.62	737.62		
Kimball Construction - VEND-1146										
	9/9/2020	0820 Install holes	Net 30	420.00	0.00	15.00	420.00	420.00	0820 Install holes	BL-3455
							420.00	420.00		
Kurt Gocken - VEND-1023										
	9/18/2020	0820 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0820 Mobile Device	BL-3425
							75.00	75.00		
Kurt Ripperger - VEND-1025										
	9/17/2020	0820 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0820 Mobile Device	BL-3426
							75.00	75.00		
LANE, DIANNA - VEND-102937										
	8/19/2020	0820 Mobile Device Allowance	Open Terms	25.00	0.00	0.00	25.00	25.00	0820 Mobile Device	BL-3432
							25.00	25.00		

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LONGER, CHRIS - VEND-34025										
	8/19/2020	0820 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0820 Mobile Device	BL-3429
							75.00	75.00		
Mahaska Communications Group - VEND-1017										
	8/31/2020	0720 Customer Conversions	Net 30	165.00	0.00	15.00	165.00	165.00	0720 Customer Conversion	BL-3452
							165.00	165.00		
Marquee Sports Network - VEND-1165										
	9/17/2020	0720 Expanded Basic	Net 30	2,327.25	0.00	15.00	2,327.25	2,327.25	0720 Expanded Basic	BL-3446
							2,327.25	2,327.25		
McCoy Hardware Inc - VEND-1035										
	9/9/2020	Hoses	Net 30	28.98	0.00	15.00	28.98	28.98	A451919	BL-3483
	9/6/2020	Wasp spray and WD40	Net 30	11.94	0.00	15.00	11.94	11.94	A451510	BL-3484
							40.92	40.92		
MCMaster-CARR SUPPLY CO - VEND-34108										
	8/7/2020	High Voltage Signs	Open Terms	97.22	0.00	0.00	97.22	97.22	43577738	BL-3471
							97.22	97.22		
METCALF, MIKE - VEND-34230										
	8/19/2020	0820 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0820 Mobile Device	BL-3430
							75.00	75.00		
Mid American Energy Co - VEND-1018										
	9/16/2020	Gas for 11634 R63 Hwy	Net 30	10.10	0.00	15.00	10.10	10.10	502801924	BL-3465
							10.10	10.10		
MILLER ELECTRIC SERVICES - VEND-34642										
	8/7/2020	Starter and motor material	Open Terms	1,593.67	0.00	0.00	1,593.67	1,593.67	15924	BL-3394
							1,593.67	1,593.67		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	8/14/2020	Purchased power	Open Terms	936,724.58	0.00	0.00	936,724.58	936,724.58	301042	BL-3421
							936,724.58	936,724.58		

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
NAPA AUTO PARTS - VEND-35949										
	8/11/2020	FHP Powerated belt	Open Terms	16.29	0.00	0.00	16.29	16.29	968920	BL-3409
							16.29	16.29		
National Cable Television Cooperative, Inc. - VEND-1095										
	9/16/2020	August 2020 National Cable	Net 30	36,771.80	0.00	15.00	36,771.80	36,771.80	20070772	BL-3468
							36,771.80	36,771.80		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	8/21/2020	M-4 LS No Ash	Net 30	660.00	0.00	15.00	660.00	660.00	260344	BL-3405
	8/5/2020	M-4 LS No Ash	Net 30	753.25	0.00	15.00	753.25	753.25	258971	BL-3406
	8/8/2020	M-4 LS No Ash	Net 30	655.00	0.00	15.00	655.00	655.00	259303	BL-3407
	9/3/2020	Pea gravel	Net 30	185.00	0.00	15.00	185.00	185.00	261665	BL-3463
							2,253.25	2,253.25		
PIERCE BROTHERS REPAIR - VEND-42410										
	8/19/2020	Stainless steel rod	Open Terms	36.00	0.00	0.00	36.00	36.00	46771	BL-3461
							36.00	36.00		
Professional Solutions Financial Services - VEND-1044										
	9/17/2020	0720 Online Payment Serv	Net 30	2,660.67	0.00	15.00	2,660.67	2,660.67	0720 Online Payment Ser	BL-3451
							2,660.67	2,660.67		
Quality Pest Control - VEND-1087										
	9/6/2020	General pest control service	Net 30	76.62	0.00	15.00	76.62	76.62	65352	BL-3386
							76.62	76.62		
SHRED IT USA - VEND-103010										
	8/8/2020	Previous balance and off site regular service	Open Terms	267.50	0.00	0.00	267.50	267.50	8180261237	BL-3414
							267.50	267.50		
Skye McBroom - VEND-1026										
	9/17/2020	0820 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0820 Mobile Device	BL-3427
							75.00	75.00		
STANDARD & POOR'S FINANCIAL - VEND-100278										
	8/7/2020	Analytical services	Open Terms	2,500.00	0.00	0.00	2,500.00	2,500.00	11395502	BL-3390
							2,500.00	2,500.00		

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STATE HYGIENIC LABORATORY - VEND-23245									
8/1/2020	Testing	Open Terms	195.00	0.00	0.00	195.00	195.00	192264	BL-3460
						195.00	195.00		
STERNQUIST CONST. INC. - VEND-50360									
8/13/2020	Rock-placed in storage bins	Open Terms	174.73	0.00	0.00	174.73	174.73	517	BL-3466
						174.73	174.73		
Sundown Equipment - VEND-1181									
9/2/2020	Rent Tilt Attac	Net 30	100.00	0.00	15.00	100.00	100.00	5268S	BL-3404
						100.00	100.00		
Technitrol, Inc - VEND-1186									
9/12/2020	Substation breaker repair	Net 30	12,350.00	0.00	15.00	12,350.00	12,350.00	32340	BL-3472
						12,350.00	12,350.00		
UPHDM Occupational Medicine - VEND-1101									
8/30/2020	Employee Testing	Net 30	238.00	0.00	15.00	238.00	238.00	29624	BL-3419
						238.00	238.00		
Vanderpool Plumbing & Heating - VEND-1066									
8/30/2020	Labor-South cone wiring	Net 30	160.50	0.00	15.00	160.50	160.50	4124	BL-3402
						160.50	160.50		
VERIZON WIRELESS - VEND-3535									
8/11/2020	0720 Cel phone bill	Open Terms	413.20	0.00	0.00	413.20	413.20	9859752493	BL-3416
						413.20	413.20		
Warren County Engineer - VEND-1102									
9/4/2020		Net 30	1,663.58	0.00	15.00	1,663.58	1,663.58	0720 Fuel Distribution	BL-3424
						1,663.58	1,663.58		
Waste Management - VEND-1086									
7/26/2020	4 yard dumpster service	Net 30	58.58	0.00	15.00	58.58	58.58	6748629-0516-5	BL-3456
						58.58	58.58		
WESCO - VEND-60220									
8/18/2020	Volt Meter Test Leads	Open Terms	14.28	0.00	0.00	14.28	14.28	315059	BL-3479
8/15/2020	Line Tools	Open Terms	375.71	0.00	0.00	375.71	375.71	313672	BL-3480

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	8/18/2020	FR Jeans	Open Terms	388.20	0.00	0.00	388.20	388.20	316101	BL-3481
							778.19	778.19		
			Check Count: 61			Totals:	\$1,477,229.03	\$1,477,229.03		

AP Check Register - Board

Date Range: 08/24/2020 to 08/24/2020

Indianola Municipal Utilities

Monday, August 31, 2020

9:51:40 AM

Check Number	Date		Payment	Method	Status	Description
0000-10120-999 - Cash - IMU Checking						
86	08/24/2020	Johansen Enterprises - VEND-1188 (ACH)	178,621.66	EFT	Outstanding	Johansen Enterprises, Acct #00064823-9
Total Payments made from Cash - IMU Checking			178,621.66	Count from Cash - IMU Checking		1
Total All Payments			<u>\$178,621.66</u>			

AP Check Register - Board

Date Range: 08/26/2020 to 08/28/2020

Indianola Municipal Utilities

Monday, August 31, 2020

9:51:15 AM

Check Number	Date		Payment	Method	Status	Description
0000-10120-999 - Cash - IMU Checking						
211198	08/26/2020	Sara King - VEND-1189	448.09	Check	Outstanding	ACH Customer Refund
Total Payments made from Cash - IMU Checking			448.09	Count from Cash - IMU Checking		1
Total All Payments			<u>\$448.09</u>			

AP Check Register - Board

Date Range: 08/30/2020 to 08/31/2020

Indianola Municipal Utilities

Monday, August 31, 2020

9:50:13 AM

Check Number	Date		Payment	Method	Status	Description
0000-10120-999 - Cash - IMU Checking						
211199	08/31/2020	Avesis Third Party Administrators Inc - VEND-1108	251.38	Check	Outstanding	0720 Vision
211200	08/31/2020	Bobs Custom Trophies - VEND-1153	20.50	Check	Outstanding	Name plate
211201	08/31/2020	Brick Gentry P.C. - VEND-1004	2,250.00	Check	Outstanding	Legal Expenses
211202	08/31/2020	City Of Indianola - VEND-1008 - BL-3506	7,734.80	Check	Outstanding	August 2020 Caselle Claims
211203	08/31/2020	CONTRACTOR SOLUTIONS - VEND-99924	302.10	Check	Outstanding	Diamond tiger tooth blade
211204	08/31/2020	David Anderson - VEND-1190	327.00	Check	Outstanding	Customer refund check that did not get sent to financials, writing check to customer per CD
211205	08/31/2020	Employee & Family Resources - VEND-1137	630.00	Check	Outstanding	Annual contract
211206	08/31/2020	HACH COMPANY - VEND-20810	1,248.23	Check	Outstanding	Chemicals
211207	08/31/2020	Iowa One Call - VEND-1015	622.80	Check	Outstanding	Locates
211208	08/31/2020	JMK LAWNCARE - VEND-102101	450.00	Check	Outstanding	0720 Mowing
211209	08/31/2020	KEYSTONE LABORATORIES INC - VEND-29056	45.00	Check	Outstanding	Drinking water analysis
211210	08/31/2020	McCoy Hardware Inc - VEND-1035	6.29	Check	Outstanding	3/8 Galv Merch Coupling
211211	08/31/2020	MIDWEST UNDERGROUND - VEND-102021	279.16	Check	Outstanding	Hose
211212	08/31/2020	MUNICIPAL SUPPLY INC - VEND-35810	534.00	Check	Outstanding	Valve boxes and water lid
211213	08/31/2020	Mutual Of Omaha - VEND-1107	1,371.47	Check	Outstanding	0820 Premiums
211214	08/31/2020	Norwalk Ready Mix Concrete, Inc. - VEND-1119	854.00	Check	Outstanding	C-4 WR Limestone 4000# Limestone
211215	08/31/2020	PLUMB SUPPLY - VEND-42680	215.10	Check	Outstanding	Blue monster thread seal tape
211216	08/31/2020	STUDIO FUSCO - VEND-102000	180.69	Check	Outstanding	Water metere change sheets
211217	08/31/2020	TrueNorth Companies LC - VEND-1100	83.34	Check	Outstanding	Safety consulting
211218	08/31/2020	U.S. Cellular - VEND-1104	606.33	Check	Outstanding	Cel phone bill 0820
93	08/31/2020	Register Of Copyrights - VEND-1156 (ACH)	673.35	EFT	Outstanding	Royalty Fees
Total Payments made from Cash - IMU Checking			18,685.54	Count from Cash - IMU Checking		21
Total All Payments			\$18,685.54			

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
ACCO UNLIMITED CORP. - VEND-2810										
	8/25/2020	Liquid chlorinating	Open Terms	1,542.56	0.00	0.00	<u>1,542.56</u>	<u>1,542.56</u>	0204933-IN	BL-3542
							1,542.56	1,542.56		
Bear Communications - VEND-1098										
	9/21/2020	Service Installs	Net 30	7,173.46	0.00	15.00	<u>7,173.46</u>	<u>7,173.46</u>	08222020	BL-3622
	9/14/2020	Service Installs	Net 30	9,308.45	0.00	15.00	<u>9,308.45</u>	<u>9,308.45</u>	08152020	BL-3623
							16,481.91	16,481.91		
Berens Tate Consulting - VEND-1182										
	9/30/2020	Arbitrage Rebate Report - Series 2017	Net 30	2,500.00	0.00	15.00	<u>2,500.00</u>	<u>2,500.00</u>		BL-3655
							2,500.00	2,500.00		
Big Ten Network - VEND-1096										
	9/13/2020	Monthly Subs	Net 30	1,578.32	0.00	15.00	<u>1,578.32</u>	<u>1,578.32</u>	R97138	BL-3609
							1,578.32	1,578.32		
Blade Runner - VEND-1191										
	9/20/2020	Turbine 8 repairs	Net 30	10,330.00	0.00	15.00	<u>10,330.00</u>	<u>10,330.00</u>	BR-20-007-1	BL-3573
							10,330.00	10,330.00		
Border States Industries Inc - VEND-1070										
	9/27/2020	CT's 1000:5 Wide Range	Net 30	651.43	0.00	15.00	<u>651.43</u>	<u>651.43</u>	920585287	BL-3556
							651.43	651.43		
Calix Inc - VEND-1028										
	10/11/2020	Essential support	Net 30	3,500.00	0.00	15.00	<u>3,500.00</u>	<u>3,500.00</u>	4015927	BL-3656
							3,500.00	3,500.00		
Casual Rags - VEND-1006										
	10/2/2020	Apparel	Net 30	224.44	0.00	15.00	<u>224.44</u>	<u>224.44</u>	153610	BL-3632
	9/25/2020	IMU fiber shirts	Net 30	79.54	0.00	15.00	<u>79.54</u>	<u>79.54</u>	153595	BL-3601
	9/25/2020	Work apparel	Net 30	119.78	0.00	15.00	<u>119.78</u>	<u>119.78</u>		BL-3602
							423.76	423.76		
Cedar Falls Utilities - VEND-1045 - BL-3630										
	10/2/2020	Labor and rack space	Net 30	6,059.81	0.00	15.00	<u>6,059.81</u>	<u>6,059.81</u>	90941	BL-3630

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							6,059.81	6,059.81		
Cintas Corporation - VEND-1007										
9/13/2020	First Aid Supplies	Net 30	39.63	0.00	15.00	39.63	39.63	8404769132	BL-3588	
							39.63	39.63		
City Of Indianola - VEND-1008 - BL-3543										
10/1/2020	Shared services	Net 30	90,189.83	0.00	15.00	90,189.83	90,189.83	2629 Sept 2020	BL-3543	
							90,189.83	90,189.83		
CNM OUTDOOR EQUIPMENT - VEND-9110										
9/4/2020	16" cutquick	Open Terms	1,500.00	0.00	0.00	1,500.00	1,500.00	188161	BL-3596	
							1,500.00	1,500.00		
Consortia Consulting - VEND-1009										
9/20/2020	Consulting	Net 30	900.00	0.00	15.00	900.00	900.00	21626	BL-3608	
							900.00	900.00		
CORE & MAIN - VEND-102636										
7/1/2020	2017 Material	Open Terms	989.55	0.00	0.00	989.55	989.55	M590261	BL-3544	
							989.55	989.55		
CR SERVICES - VEND-9247										
9/1/2020	Safety Glasses	Open Terms	113.62	0.00	0.00	113.62	113.62	286986	BL-3568	
7/14/2020	Safety glasses	Open Terms	11.80	0.00	0.00	11.80	11.80	286707	BL-3593	
9/8/2020	Red and Orange Locate Flags	Open Terms	706.20	0.00	0.00	706.20	706.20	287013	BL-3642	
							831.62	831.62		
DES PLANQUES, CHRIS - VEND-101766										
9/11/2020	0920 Mobile Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0920 Mobile Allowance	BL-3540	
							75.00	75.00		
Doug Shull - VEND-1105										
10/3/2020	0920 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	0920 Treasury Contract	BL-3545	
							83.34	83.34		
Dust Pros Janitorial - VEND-1011										
9/16/2020	0820 Cleaning	Net 30	1,337.50	0.00	15.00	1,337.50	1,337.50	2263	BL-3582	
9/16/2020	Supplies	Net 30	149.26	0.00	15.00	149.26	149.26	2264	BL-3583	

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							1,486.76	1,486.76		
Dylan Michelsen - VEND-1180										
10/10/2020	0920 Mobile Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0920 Mobile Allowance	BL-3537	
							75.00	75.00		
ECHO Group, Inc - VEND-1061										
9/4/2020	3" PVC Conduit and 3" PVC Sweeps	Net 30	4,770.19	0.00	15.00	4,770.19	4,770.19	S8603406.001	BL-3572	
9/23/2020	PVC 40 conduit 1-1/2" 20'	Net 30	2,809.07	0.00	15.00	2,809.07	2,809.07	S8626727.001	BL-3616	
9/9/2020	PVC 40 conduit 1-1/2" 20'	Net 30	1,565.51	0.00	15.00	1,565.51	1,565.51	S8606342.002	BL-3617	
							9,144.77	9,144.77		
Fox Sports Midwest - VEND-1097										
9/12/2020	Monthly Subs	Net 30	3,909.60	0.00	15.00	3,909.60	3,909.60	R95570	BL-3611	
							3,909.60	3,909.60		
Fuse Technic LLC - VEND-1012										
10/1/2020	Consulting	Net 30	2,100.00	0.00	15.00	2,100.00	2,100.00	FT20200901003	BL-3647	
							2,100.00	2,100.00		
Hearst Television Inc - VEND-1131										
10/31/2020	KCCI	Net 30	4,658.17	0.00	15.00	4,658.17	4,658.17	348221	BL-3624	
							4,658.17	4,658.17		
HYDAKER WHEATLAKE CO, THE - VEND-103109										
9/1/2020	Hillcrest transmission pole	Open Terms	6,720.44	0.00	0.00	6,720.44	6,720.44	129147	BL-3579	
							6,720.44	6,720.44		
ImOn Communications LLC - VEND-1072										
9/30/2020	Regulatory and billing notes	Net 30	6,715.20	0.00	15.00	6,715.20	6,715.20	INV0033315	BL-3648	
							6,715.20	6,715.20		
IMU - VEND-8629										
9/2/2020	0820 Utilities	Open Terms	2,474.91	0.00	0.00	2,474.91	2,474.91	10047002	BL-3640	
9/2/2020	0820 Utilities	Open Terms	980.14	0.00	0.00	980.14	980.14	10053347	BL-3627	
9/2/2020	0820 Utilities	Open Terms	806.68	0.00	0.00	806.68	806.68	10047025	BL-3628	
9/2/2020	0820 Utilities	Open Terms	537.91	0.00	0.00	537.91	537.91	10049210	BL-3629	
							4,799.64	4,799.64		
IMWCA - VEND-1130										

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	10/1/2020	Work comp premium	Net 30	2,462.36	0.00	15.00	<u>2,462.36</u>	<u>2,462.36</u>	INV77435	BL-3653
							2,462.36	2,462.36		
Infomax Office Systems Inc - VEND-1013										
	9/25/2020	Copier contract	Net 30	816.07	0.00	15.00	<u>816.07</u>	<u>816.07</u>	27682546	BL-3546
							816.07	816.07		
Innovative Systems - VEND-1048 - BL-3589										
	10/4/2020	0820 Utility bills	Net 30	5,383.93	0.00	15.00	<u>5,383.93</u>	<u>5,383.93</u>	50564	BL-3589
							5,383.93	5,383.93		
Innovative Systems - VEND-1048 - BL-3594										
	10/1/2020	Software license and monthly maintenance fee	Net 30	8,680.56	0.00	15.00	<u>8,680.56</u>	<u>8,680.56</u>	50433	BL-3594
							8,680.56	8,680.56		
Innovative Systems - VEND-1048 - BL-3595										
	10/1/2020	License and maintenance fee	Net 30	13,755.00	0.00	15.00	<u>13,755.00</u>	<u>13,755.00</u>	50419	BL-3595
							13,755.00	13,755.00		
Iowa One Call - VEND-1015										
	9/18/2020	Locates	Net 30	597.60	0.00	15.00	597.60	597.60	224043	BL-3580
	9/18/2020	Locates	Net 30	325.80	0.00	15.00	325.80	325.80	224662	BL-3607
	9/18/2020	Iowa one call misapplied payment in 2019	Net 30	624.60	0.00	15.00	<u>624.60</u>	<u>624.60</u>	2019	BL-3547
							1,548.00	1,548.00		
JMK LAWNCARE - VEND-102101										
	8/1/2020	0720 Mowing-EL	Open Terms	385.00	0.00	0.00	<u>385.00</u>	<u>385.00</u>	0720 Mowing-EL	BL-3581
							385.00	385.00		
JV TRUCKING LLC - VEND-102429										
	8/5/2020	Pea Gravel	Open Terms	671.16	0.00	0.00	<u>671.16</u>	<u>671.16</u>	4781	BL-3587
							671.16	671.16		
KNIA/KRLS - VEND-1090										
	9/29/2020	:30 Spots	Net 30	688.50	0.00	15.00	688.50	688.50	20080469	BL-3599
	9/29/2020	Back to school	Net 30	81.75	0.00	15.00	<u>81.75</u>	<u>81.75</u>	20080470	BL-3600
							770.25	770.25		
Kurt Gocken - VEND-1023										

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	10/10/2020	0920 Mobile Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0920 Mobile Allowance	BL-3534
							75.00	75.00		
Kurt Ripperger - VEND-1025										
	10/10/2020	0920 Mobile Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0920 Mobile Allowance	BL-3535
							75.00	75.00		
LANE, DIANNA - VEND-102937										
	9/11/2020	0920 Mobile Allowance	Open Terms	25.00	0.00	0.00	25.00	25.00	0920 Mobile Allowance	BL-3541
							25.00	25.00		
LONGER, CHRIS - VEND-34025										
	9/11/2020	0920 Mobile Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0920 Mobile Allowance	BL-3538
							75.00	75.00		
Marquee Sports Network - VEND-1165										
	10/8/2020	0820 Expanded Basic	Net 30	2,325.65	0.00	15.00	2,325.65	2,325.65	0820 Expanded Basic	BL-3619
							2,325.65	2,325.65		
MCMaster-CARR SUPPLY CO - VEND-34108										
	8/28/2020	Ballast for fluorescent light bulbs	Open Terms	26.70	0.00	0.00	26.70	26.70	44640429	BL-3574
	8/5/2020	Ballast For Fluorescent Light Bulbs	Open Terms	68.12	0.00	0.00	68.12	68.12	43437337	BL-3575
	8/15/2020	Aluminum sign	Open Terms	246.78	0.00	0.00	246.78	246.78	43986724	BL-3576
							341.60	341.60		
METCALF, MIKE - VEND-34230										
	9/11/2020	0920 Mobile Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	0920 Mobile Allowance	BL-3539
							75.00	75.00		
Mid American Energy Co - VEND-1018										
	9/19/2020	Gas at 1300 E Iowa Bldg B	Net 30	12.13	0.00	15.00	12.13	12.13	502997804	BL-3577
	9/19/2020	Gas at 1300 E Iowa Bldg A	Net 30	12.76	0.00	15.00	12.76	12.76	503005855	BL-3578
	9/19/2020	Gas for 111 S Buxton	Net 30	12.13	0.00	15.00	12.13	12.13	503033907	BL-3598
	9/19/2020	Gas at 110 S B	Net 30	12.13	0.00	15.00	12.13	12.13	503019713	BL-3603
	9/19/2020	Gas for 111 S Buxton	Net 30	183.40	0.00	15.00	183.40	183.40	503019835	BL-3645

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							232.55	232.55		
MILLER ELECTRIC SERVICES - VEND-34642										
8/29/2020	Valve work	Open Terms	145.50	0.00	0.00	145.50	145.50	15996	BL-3549	
							145.50	145.50		
MUNICIPAL SUPPLY INC - VEND-35810										
9/5/2020	6" Hymax Coupling	Open Terms	569.00	0.00	0.00	569.00	569.00	0772643-IN	BL-3550	
8/27/2020	Coup and wrench	Open Terms	733.00	0.00	0.00	733.00	733.00	0772642-IN	BL-3551	
8/25/2020	Flange kit	Open Terms	234.00	0.00	0.00	234.00	234.00	0772641-IN	BL-3552	
							1,536.00	1,536.00		
National Cable Television Cooperative, Inc. - VEND-1095										
9/27/2020	Sept 2020	Net 30	37,047.77	0.00	15.00	37,047.77	37,047.77	20080779	BL-3612	
							37,047.77	37,047.77		
Nexstar Broadcasting, Inc - VEND-1092										
10/31/2020	WHO	Net 30	4,105.77	0.00	15.00	4,105.77	4,105.77	347334	BL-3614	
10/31/2020	WGN	Net 30	267.88	0.00	15.00	267.88	267.88	346668	BL-3615	
							4,373.65	4,373.65		
OSI INC - VEND-102527										
7/1/2020	OSI scada support	Open Terms	8,181.00	0.00	0.00	8,181.00	8,181.00	IMU1M-SUP-01	BL-3635	
							8,181.00	8,181.00		
Power & Tel - VEND-1037										
9/24/2020	Cable	Net 30	25,001.88	0.00	15.00	25,001.88	25,001.88		BL-3650	
8/30/2020	Cable	Net 30	7,425.50	0.00	15.00	7,425.50	7,425.50	6994570-00	BL-3621	
							32,427.38	32,427.38		
RESCO - VEND-47234										
8/28/2020	1-Phase Primary Junction Cabinet	Open Terms	993.03	0.00	0.00	993.03	993.03	782779-00	BL-3569	
							993.03	993.03		
SCHWEITZER ENGINEERING LABORATORIES - VEND-103053										
8/19/2020	Terminal Cable	Open Terms	82.39	0.00	0.00	82.39	82.39	SO-1415483	BL-3646	
							82.39	82.39		
SKARSHAUG TESTING LABORATORY INC - VEND-50410										
9/2/2020	HV Glove Testing	Open Terms	315.39	0.00	0.00	315.39	315.39	246323	BL-3644	

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							315.39	315.39		
Skye McBroom - VEND-1026										
10/10/2020	0920 Mobile Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	0920 Mobile Allowance	BL-3536	
							75.00	75.00		
SPEE-DEE DELIVERY SERVICE INC - VEND-102273										
8/25/2020	Shipping for rubber glove	Open Terms	26.48	0.00	0.00	26.48	26.48	4062173	BL-3586	
							26.48	26.48		
STEINMETZ CORPORATION - VEND-102616										
8/25/2020	E IA RTU	Open Terms	7,800.00	0.00	0.00	7,800.00	7,800.00	9646	BL-3584	
8/25/2020	Install Electroswitches	Open Terms	2,500.00	0.00	0.00	2,500.00	2,500.00	9647	BL-3585	
							10,300.00	10,300.00		
TEGNA - VEND-1148										
10/31/2020	KCWI and WOI	Net 30	4,964.23	0.00	15.00	4,964.23	4,964.23	348956	BL-3618	
							4,964.23	4,964.23		
Tennergy Controls Solutions - VEND-1192										
10/9/2020	Turbine 8 Mark V	Net 30	2,720.00	0.00	15.00	2,720.00	2,720.00	312001	BL-3638	
							2,720.00	2,720.00		
Terry-Durin Co - VEND-1038										
9/17/2020	70 Watt LED Fixtures	Net 30	2,568.00	0.00	15.00	2,568.00	2,568.00	62229-00	BL-3571	
							2,568.00	2,568.00		
TITAN MACHINERY - VEND-9266										
9/9/2020	Washer and snap ring	Open Terms	14.00	0.00	0.00	14.00	14.00	14504023	BL-3592	
							14.00	14.00		
TrueNorth Companies LC - VEND-1100										
10/1/2020	Safety committee	Net 30	125.00	0.00	15.00	125.00	125.00	106796	BL-3654	
							125.00	125.00		
Unite Private Networks - VEND-1054										
10/1/2020	Dark fiber	Net 30	3,055.39	0.00	15.00	3,055.39	3,055.39	SI-20-012298	BL-3633	
							3,055.39	3,055.39		
VAN WERT INC - VEND-101069										

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Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
7/9/2020	Neptun and meter connections	Open Terms	11,379.20	0.00	0.00	11,379.20	11,379.20	227809	BL-3553
						11,379.20	11,379.20		
Waste Management - VEND-1086									
9/26/2020	2 yard dumpster	Net 30	111.90	0.00	15.00	111.90	111.90	6761911-0516-9	BL-3554
						111.90	111.90		
WESCO - VEND-60220									
9/3/2020	Hot Line Clamp; Red Locate Paint; Orange Loc	Open Terms	917.85	0.00	0.00	917.85	917.85	345717	BL-3557
8/29/2020	Elbow Seal Kit	Open Terms	178.86	0.00	0.00	178.86	178.86	337366	BL-3558
8/26/2020	Cable Clean	Open Terms	111.07	0.00	0.00	111.07	111.07	330183	BL-3559
8/26/2020	Photo Controls; Ground Rods	Open Terms	310.03	0.00	0.00	310.03	310.03	329533	BL-3560
9/1/2020	Heat Shrink	Open Terms	491.13	0.00	0.00	491.13	491.13	340550	BL-3561
8/22/2020	Crossarm Braces	Open Terms	143.97	0.00	0.00	143.97	143.97	325558	BL-3562
8/22/2020	Insulating Caps; Bolts	Open Terms	794.80	0.00	0.00	794.80	794.80	325559	BL-3563
8/22/2020	1/0 Primary Cable	Open Terms	6,886.18	0.00	0.00	6,886.18	6,886.18	325265	BL-3564
8/22/2020	Street Light Poles	Open Terms	5,116.47	0.00	0.00	5,116.47	5,116.47	325557	BL-3565
8/22/2020	Secondary Connectors; cable prep kits; tranfor	Open Terms	692.29	0.00	0.00	692.29	692.29	325560	BL-3566
9/9/2020	Guy Wire Guards	Open Terms	138.83	0.00	0.00	138.83	138.83	353378	BL-3636
9/9/2020	Switchgear Basements	Open Terms	1,882.67	0.00	0.00	1,882.67	1,882.67	353377	BL-3643
						17,664.15	17,664.15		
Wiegert Disposal Inc - VEND-1081									
10/1/2020	0820 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	0820 Dumpster Service	BL-3620
						110.00	110.00		
Wisconsin Independent Network, LLC - VEND-1067									
10/1/2020	Ethernet and internet	Net 30	4,838.00	0.00	15.00	4,838.00	4,838.00	WIN006932	BL-3631
						4,838.00	4,838.00		
YMCA Of Greater Des Moines - VEND-1169									
8/31/2020	0820 Wellness	Net 30	100.00	0.00	15.00	100.00	100.00	CPD011564	BL-3651
10/1/2020	0920 Wellness	Net 30	100.00	0.00	15.00	100.00	100.00	CDP012061	BL-3652
						200.00	200.00		
Check Count: 67						Totals:	\$358,236.93	\$358,236.93	

Accounts Payable Check Register

Customer Refunds 9-10-20

Indianola Municipal Utilities

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Date	Check Number	Payee	Memo	Status	Method	Payment
0000-10120-999 - Cash - IMU Checking						
09/10/2020	211220	Norman Kennedy (Rental) - VEND-1141 - BL-3590		Outstanding	Check	12.47
09/10/2020	211221	Norman Kennedy (Rental) - VEND-1141 - BL-3591		Outstanding	Check	14.31
09/10/2020	211222	Shawna McMain - VEND-1141 - BL-3634		Outstanding	Check	726.62
Count from Cash - IMU Checking						753.40
Total Payments made from Cash - IMU Checking						3

Posted

		Date	Account ID	Description	Debit	Credit
Batch #:	BCH-12649					
		9/10/2020	0000-10120-999	Cash - IMU Checking	0.00	12.47
		9/10/2020	0000-10120-999	Cash - IMU Checking	0.00	14.31
		9/10/2020	0000-10120-999	Cash - IMU Checking	0.00	726.62
		9/10/2020	0000-20200-999	Accounts Payable-Pooled Cash Fund	12.47	0.00
		9/10/2020	0000-20200-999	Accounts Payable-Pooled Cash Fund	726.62	0.00
		9/10/2020	0000-20200-999	Accounts Payable-Pooled Cash Fund	14.31	0.00
Total :					753.40	753.40
Total :					753.40	753.40

IMU Regular Downstairs
Meeting Date: 09/14/2020

4. B.

Information

Subject

August 10, 2020 Minutes.

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES - REGULAR SESSION – August 10, 2020

The Board of Trustees met in regular session on August 10, 2020, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:30 pm and on roll call the following members were present: Mike Rozga, Deb Richardson, Adam Voigts and via phone, Jim McClymond and Lesley Forbush. Absent: none.

The consent agenda consisting of the following was approved on a motion by McClymond and seconded by Richardson. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for July 30 and August 10, 2020.

Minutes from July 27, 2020.

Mike Metcalf, Electric Superintendent, reported the Electric Department had a short power outage due to storms; they are working on SCADA conversion and electrical in new developments.

There was no report from the Water Department.

Chairperson Rozga opened the Public Hearing on the proposed telecommunication rate changes for residential and business customers. Kurt Ripperger, Telecommunications Superintendent, highlighted the proposed changes. No other oral comments were offered and no written comments were submitted.

Resolution 2020-32 approving telecommunication rate changes for residential customers was introduced on a motion by Voigts and seconded by McClymond. On roll call, the vote was AYES: Richardson, Rozga, Voigts, McClymond, Forbush. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

Voigts moved to adopt Resolution 2020-33 approving telecommunication rate changes for commercial customers and Richardson seconded the adoption. On roll call, the vote was AYES: Richardson, Rozga, Voigts, McClymond, Forbush. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

It was moved by McClymond and seconded by Voigts to approve the Amended and Restated Agreement between telecommunication utilities. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Resolution 2020-34 approving the agreement between telecommunication utilities was introduced on a motion by Richardson and seconded by McClymond. On roll call, the vote was AYES: Richardson, Rozga, Voigts, McClymond, Forbush. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

The Telecommunications Department reported they had a short outage due to the storm on August 10th.

General Manager Chris Des Planques and Chairperson Rozga gave a review of the presentation and discussion they had with the City Council.

It was moved by Voigts and seconded by Richardson at 6:01 p.m. to enter into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body

would have to pay for that property or reduce the price the governmental body would receive for that property. On roll call, the vote was AYES: Richardson, Rozga, Voigts, McClymond, Forbush. NAYS: None. Whereas the chairperson declared the motion passed unanimously.

McClymond left the meeting.

Rozga moved to come out of closed session at 6:43 p.m. Voigts seconded the motion. On roll call, the vote was AYES: Richardson, Rozga, Voigts, Forbush. NAYS: None. ABSENT: McClymond. Whereas the chairperson declared the motion passed unanimously.

It was moved by Voigts and seconded by Rozga at 6:43 p.m. to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. On roll call, the vote was AYES: Richardson, Rozga, Voigts, Forbush. NAYS: None. ABSENT: McClymond. Whereas the chairperson declared the motion passed unanimously.

Voigts moved to come out of closed session at 8:18 p.m. Richardson seconded the motion. On roll call, the vote was AYES: Richardson, Rozga, Voigts, Forbush. NAYS: None. ABSENT: McClymond. Whereas the chairperson declared the motion passed unanimously.

Meeting adjourned at 8:18 p.m. on a motion by Voigts and seconded by Rozga.

Mike Rozga, Chairperson

ATTEST:

Jackie Raffety, Deputy City Clerk

Meeting Date: 09/14/2020

Information

Subject

Approval of the annual IMPACT community action program vendor agreement.

Information

Under the attached agreement, IMPACT serves as IMU's vendor for the Low-Income Home Energy Assistance Program (LIHEAP) for the coming year. This has been a long-standing arrangement that is beneficial in that IMPACT determines eligibility for federal assistance for IMU's electric customers without the Utility Services Department's staff being tied up with eligibility and federal requirements. IMPACT serves residents in five counties and attains economies of scale throughout the process.

Staff has received a revised agreement with the only change being a correction to IMU's phone number. Due to low quality, the revised agreement was not able to be included in the packet.

Simple motion approving this agreement is in order.

Fiscal Impact

Attachments

IMPACT agreement

**ELECTRIC/NATURAL GAS VENDOR AGREEMENT
FY21 LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM**

The following agreement is made between the local community action agency (local agency) administering the Iowa Low-Income Home Energy Assistance Program (LIHEAP) and:

Indianola Municipal
PO Box 356
Indianola IA 50125
Diane Lane
Email: utilityservices@indianolaiowa.gov
PH: 515-961-9410 FAX:

Impact Community Action Partnership
3226 University Ave
Des Moines, IA 50311
Rhonda Wilson
Email: rwilson@impactcap.org
PH: 515-681-8472 FAX: 515-274-9883

All provisions of this agreement are subject to the availability of federal funds, issued by the U.S. Department of Health & Human Services (HHS). All vendors shall abide by the following provisions for the current Iowa Low-Income Home Energy Assistance Program (LIHEAP).

1.00 Agreement Duration

This agreement is effective when signed by the vendor and shall terminate on September 30, 2021. The termination of this agreement shall not discharge any obligation owed by either party to the other or to an eligible household if such obligation was incurred during the effective period of the agreement.

2.00 Vendor Notification of Eligible Households

The local agency will notify the vendor on a weekly basis of those households that have been approved for either the LIHEAP program or Weatherization Assistance Program through the Electronic Bulletin Board, mail, email or phone.

3.00 Household Payments from LIHEAP

The LIHEAP program provides two separate types of benefit awards to eligible customers; LIHEAP Regular Assistance (winter heating assistance) and ECIP crisis funds, which address emergency reconnections and service continuity. Eligible households on whose behalf payments are made are third-party beneficiaries under this agreement. Therefore, all payments accepted by the vendor made by the local agency on behalf of an approved household must be applied as credit to that household's current energy account. All LIHEAP Regular Assistance and ECIP crisis credit balances must remain on the account until the benefit is exhausted.

Any payment not accepted by the vendor must be returned to the local agency within 5 business days of its receipt. Any duplicate payment for a household or an account must be reported to the local agency within 5 business days.

The vendor will charge the approved household in its normal billing process the difference, if any, between the actual cost of the home energy and the amount of the payment made by the local agency.

3.10 Households with Disconnect Notices (or imminent threat of disconnection)

The vendor will accept either LIHEAP Regular Assistance-only payments (without ECIP crisis funds), ECIP crisis funds (without LIHEAP Regular Assistance), or a combination of LIHEAP Regular Assistance and ECIP crisis payments, for households with a disconnect notice or have the imminent threat of disconnection, and will ensure the households' energy account remains connected to avoid a reconnection fee.

For purposes of this section, payments include notification by the agency to the vendor on behalf of the LIHEAP-approved household.

3.20 Disconnected Households

LIHEAP Regular Assistance-only payments (without ECIP crisis funds), ECIP crisis funds (without LIHEAP Regular Assistance), or a combination of LIHEAP Regular Assistance and ECIP crisis payments, that cover the balance owed by a disconnected household, will establish prompt reconnection of the energy account by the vendor.

For purposes of this section, payments include notification by the agency to the vendor on behalf of the LIHEAP-approved household.

3.30 Supported Expenses

The following are expenses which the LIHEAP program supports:

- Utility deposits for new service (ECIP crisis funds only)
- Reconnection fees (ECIP crisis funds only)
- Utility past/back bills (LIHEAP Regular Assistance and/or ECIP crisis funds)

3.40 Unsupported Expenses

The following expenses are unsupported by the LIHEAP program:

- Expenses for diversion fees
- Water, sewer, garbage, etc.

4.00 Vendor Receipt of Payment

Within 30 calendar days of the vendor's receipt of payment, the vendor will provide to the local agency a receipt for the amount of payment received, using the State of Iowa Vendor Receipt provided to the vendor by the agency.

Payments received by vendors for households participating in a budget billing or level-payment plan shall be applied to such level payment account in the full amount of the level payment bill, with any remaining assistance being applied toward future level payment bills until exhausted. A level payment amount shall not be adjusted nor shall a recipient be requested or required to withdraw from a level payment plan due to receipt of program assistance. Program assistance shall not be applied toward reducing any account balance in favor of the utility, which is in excess of accrued level payments.

5.00 Customer Payment Plan

Vendor should make an effort to offer LIHEAP customers an affordable payment plan for any balance due on their account.

6.00 Continuous Access to Home Heating

The local agency and vendor will collaborate and to the extent practicable attempt to ensure the customer has continuous access to home heating.

7.00 Payments from Households

The local agency and vendor will encourage regular monthly payments from households, including use of budget billing.

8.00 Confidentiality

Information regarding applicants and beneficiaries under this program must remain confidential subject only to the limited release of information by the vendor to the local agency and the State of Iowa. The vendor agrees to keep confidential the names and all other information pertaining to the clients served, including financial status, lifestyles, and housing conditions.

9.00 Non-Discrimination

The eligible household will not be treated adversely from other households because of receiving assistance under the Iowa Low-Income Home Energy Assistance Program. The vendor agrees not to discriminate either in cost of goods supplied or services provided, against the eligible household on whose behalf payments are made.

10.00 Termination of Customer Account

If a household terminates its account or changes vendors prior to termination of this agreement, the vendor shall contact the local agency within 30 calendar days to reconcile the existing account and to determine the distribution of any remaining funds. No funds paid under this program may be returned directly to any client without written authorization from the agency. A credit balance on the account is to be returned to the agency within 30 calendar days.

11.00 Records

The vendor will maintain an accounting system and fiscal records covering all activities under this agreement. The vendor's records must include:

- The amount of payments made on behalf of eligible households by the local agency;
- Any LIHEAP Regular Assistance and ECIP crisis payment credit remaining on the eligible household's account.

The vendor shall retain these records for four years from the end date of this agreement.

The vendor, upon written request from the eligible household, local agency, State of Iowa, or other designated representative, will provide a status report indicating the above information.

Vendors will assist the local agency and State of Iowa in collecting data concerning information on home energy consumption, amount and cost of fuels used for households eligible for Weatherization assistance, or such other data as the state determines is reasonably necessary.

12.00 Site Visits

The State of Iowa and HHS authorized representatives reserve the right to monitor the use of funds by the participating vendor in order to evaluate compliance with the provisions of this agreement.

13.00 Termination of Agreement

The local agency may terminate this agreement upon written notice for the breach by the vendor of any material term, condition or provision of this agreement. Either the local agency or the vendor may terminate this agreement by giving the other party at least 30 calendar days written notice.

Upon termination of the agreement by either party or upon expiration of the agreement, the vendor shall, within 5 business days, remit to the local agency any unexpended funds paid to the vendor.

The vendor shall provide a full accounting of the funds subject to this agreement within 30 calendar days of termination or expiration of the agreement.

Vendor Authorized Individual (printed name)

Local Agency Director (printed name)

Vendor Authorized Individual (signature)

Local Agency Director (signature)

Date

Date

Meeting Date: 09/14/2020

Information

Subject

Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.
